

COMPATIBLE GROWTH AREA APPLICATION PACKET
(Hardship - Updated 07/19/24)

Dear Applicant:

We are enclosing the necessary forms for requesting review of a proposed development within the Compatible Growth Area that does not conform to the standards set forth in the applicable Town Code and as outlined in Volume 1, Chapter 4 of the Central Pine Barrens Comprehensive Land Use Plan.

The Commission is authorized to waive strict compliance the standards pursuant to ECL §57-0123(3)(b) to alleviate the hardship, provided the waiver is consistent with the purposes and provisions of ECL Article 57 and will not result in substantial impairment of Central Pine Barrens resources. To facilitate your application, please find the enclosed following items:

1. Transmittal Letter (2 pages)
2. General Project Data Sheet (2 pages)
3. Standards for Land Use (2 pages)
4. Section Town Law §267-b, which contains the criteria the Commission is to consider in addition to those in ECL §57-0123(3)(b).

Please note that all forms must be completely filled out and all supporting documentation to show how your project does not meet the land use standards and how it meets the criteria for a hardship pursuant to Environmental Conservation Law §57-0123(3)(b). The completed application with the necessary supporting documentation will constitute your development application. Additionally, the Transmittal Letter lists several specific items which must be submitted:

- A copy of any and all approvals that have been received to date
- Three copies of the final approved map or site plan including any required conditions or revisions.
- Copies of other maps or data that document and support the information presented in the attached forms.
- A Full Environmental Assessment Form or final State Environmental Quality Review Act findings statement and supporting documentation (Environmental Assessment Form, Draft and Final Environmental Impact Statements)
- A copy of the Suffolk County Planning Commission determination (if applicable) regarding this application.
- Completed and Notarized Owner's Affidavit (form attached) - only required if the applicant does not own the property.
- Documentation on how the application meets ECL 57-0123(3)(b), including the criteria contained in Town Law §267-b.

Thank you for completing this application and as soon as it is received by the Commission and found to be complete, a hearing will be scheduled for your project. If you require further assistance in filling out your application, please feel free to contact Commission staff at 631-288-1079.

Sincerely,
Commission Staff

**COMPATIBLE GROWTH AREA APPLICATION
TRANSMITTAL LETTER**

Dear Commissioners:

Please accept this package as an application for development review of the project known as

submitted on _____ by _____
Date Applicant's Name

This project is located within the Compatible Growth Area of the Central Pine Barrens as described in §57-0107 of the New York State Environmental Conservation Law. I realize that this proposal must meet the criteria for hardship pursuant to Environmental Conservation Law §57-0121 subdivision nine of the Pine Barrens Protection Act.

I believe that this project meets the criteria for a hardship, and appropriate supporting documentation is included in this application. Please find below an explanation, and specific page references to the accompanying support materials, showing how the project is in non-conformance with the standards and how it meets the criteria for a hardship. I have also enclosed the required additional materials as noted below. I understand that it is important that I read the enclosed standards and criteria for a hardship thoroughly and that my application may be considered incomplete if an explanation is not provided for each of the items described therein and listed below.

In addition to the information noted above, the following requisite material has also been included in this packet: *(please check those items that are included)*

_____ A copy of any and all approvals that have been received to date

_____ Three copies of the final approved map or site plan including any required conditions or revisions.

_____ Copies of other maps or data that document and support the information presented in the attached forms.

_____ A Full Environmental Assessment Form or final State Environmental Quality Review Act finding statement and supporting documentation (Environmental Assessment Form, Draft and Final Environmental Impact Statements)

_____ A copy of the Suffolk County Planning Commission determination.

_____ Completed and Notarized Owner's Affidavit (form attached) - only required if the applicant does not own the property.

_____ Documentation on how the application meets ECL 57-0123(3)(b), including the criteria contained in Town Law §267-b.

I understand that public hearing will be scheduled for this project once my application has been deemed complete.

(Applicant's Signature)

(Applicant's Name Printed)

I authorize the following individual to act as my agent throughout the review process for this application. Please contact them with all information pertaining to this matter.

Agent's Name, Address and Phone Number:

(Agent's Signature)

OWNER'S AFFIDAVIT

(Use this form if property is owned by an individual or a partnership)

STATE OF _____)
)ss:
COUNTY OF _____)

_____, being duly sworn, deposes
(Owner's Name(s))
and says that I/we reside at _____
(Owner's Address)
_____, in the County of _____,

State of _____, and that I/we am/are the owner in fee of the
property located at _____,
(Property Address)
which is also designated as Suffolk County Tax Map Number(s) _____

_____, and that I/we have been the
owner(s) of this property continuously since _____, and that I/we
(Date)
have authorized _____ to make a

(Applicant's Name)
permit application to the Central Pine Barrens Joint Planning and Policy Commission for this
property. I/we make this Statement knowing that the Central Pine Barrens Joint Planning and
Policy Commission will rely upon the truth of the information contained herein.

(Owner's Signature)

(2nd Owner's Signature)

(Owner's Name - Please Print)

(2nd Owner's Name - Please Print)

(Date)

(Date)

Sworn to before me this
_____ day of _____ 20__

Sworn to before me this
_____ day of _____ 20__

(Notary Public)

(Notary Public)

OWNER'S AFFIDAVIT

(Use this form if property is owned by a corporation)

STATE OF _____)
)ss:
COUNTY OF _____)

I, _____, being duly sworn, deposes and says that I am the
(Authorized Officer's Name)
_____ of the _____ corporation
(Official Title) (Landowner's Name)

located at _____,
(Landowner's Address)
in the County of _____, State of _____, and that

this corporation is the owner in fee of the property located at _____
(Property Address)
_____, which is also designated as Suffolk County Tax
Map Number(s) _____, and that

this corporation has been the owner of this property continuously since _____,
(Date)

and that I have authorized _____
(Applicant's Name)

to make a permit application to the Central Pine Barrens Joint Planning and Policy Commission
for this property. I make this Statement knowing that the Central Pine Barrens Joint Planning
and Policy Commission will rely upon the truth of the information contained herein.

(Authorized Officer's Signature)

(Officer's Name - Please Print)

(Date)

Sworn to before me this
_____ day of _____ 20__

(Notary Public)

**COMPATIBLE GROWTH AREA APPLICATION
PROJECT DATA SHEET**

Applicant Information	
Name (print)	
Address	
Phone/Fax	
Agent's Name	
Address	
Phone/Fax	
Project Information	
Project Name	
Tax Map Number(s)	
Street Location	
Hamlet & Town	
Total Project Site Acreage	
Existing Land Use (vacant, residence, etc)	
Present Zoning (if split please give areas within each zone)	
Project Description	

Permit Information

(please note which permits or plans are required and why, if they have been received and as of what date)

State Environmental Quality Review Act (SEQRA) (please note if positive declaration, date of DEIS and FEIS, etc)	
Town Permits - subdivision, site plan, tree clearing, variance, special permit (please note from which board)	
Project Plans Enclosed (site plan, subdivision, etc.) Including drainage or landscape plans	
NYS DEC - wetlands, WSR, mining, SPDES, etc.	
Suffolk County Department of Health Services - Article 6, 7, 12	
Suffolk County Planning Commission	

STANDARDS FOR LAND USE

Standard (S)		Explanation and Document Page Reference <i>(Attach additional sheets if necessary)</i>
S 5.3.3.1.1	Suffolk County Sanitary Code Article 6 compliance	
S 5.3.3.1.2	Sewage treatment plant discharge	
S 5.3.3.1.3	Suffolk County Sanitary Code Articles 7 and 12 compliance	
S 5.3.3.1.4	Commercial and industrial compliance with the Suffolk County Sanitary Code	
S 5.3.3.3.1	Significant discharges and public supply well locations	
S 5.3.3.4.1	Nondisturbance buffers	
S 5.3.3.4.2	Buffer delineations, covenants and conservation easements	
S 5.3.3.4.3	Wild, Scenic and Recreational Rivers Act compliance	
S 5.3.3.5.1	Stormwater recharge	
S 5.3.3.5.2	Natural recharge and drainage	
S 5.3.3.5.3	Ponds	

Standard (S)		Explanation and Document Page Reference <i>(Attach additional sheets if necessary)</i>
S 5.3.3.5.4	Natural topography in lieu of recharge basins	
S 5.3.3.5.5	Soil erosion and stormwater runoff control during construction	
S 5.3.3.6.1	Vegetation clearance limits	
S 5.3.3.6.1.1	Non-contiguous parcels	
S 5.3.3.6.1.2	Split zone parcel(s)	
S 5.3.3.6.1.3	Residential overlay district	
S 5.3.3.6.1.4	Environmental restoration	
S 5.3.3.6.1.5	CGA Hardship requirement	
S 5.3.3.6.1.6	Split Core-CGA parcel(s)	
S 5.3.3.6.2	Open space standard requirement, unfragmented open space and habitat	
S 5.3.3.6.3	Fertilizer-dependent vegetation limit	

Standard (S)		Explanation and Document Page Reference <i>(Attach additional sheets if necessary)</i>
S 5.3.3.6.4	Native plantings	
S 5.3.3.6.5	Receiving entity and protection for open space areas	
S 5.3.3.7.1	Special species and ecological communities	
S 5.3.3.7.2	Bird conservation and protection	
S 5.3.3.9.1	Light pollution prevention	
S 5.3.3.11.1	Tall structures and scenic resources	

Town Law Section 267-b

(b) No such use variance shall be granted by a board of appeals without a showing by the applicant that applicable zoning regulations and restrictions have caused unnecessary hardship. In order to prove such unnecessary hardship the applicant shall demonstrate to the board of appeals that for each and every permitted use under the zoning regulations for the particular district where the property is located, (1) the applicant cannot realize a reasonable return, provided that lack of return is substantial as demonstrated by competent financial evidence; (2) that the alleged hardship relating to the property in question is unique, and does not apply to a substantial portion of the district or neighborhood; (3) that the requested use variance, if granted, will not alter the essential character of the neighborhood; and (4) that the alleged hardship has not been self-created.

(c) The board of appeals, in the granting of use variances, shall grant the minimum variance that it shall deem necessary and adequate to address the unnecessary hardship proven by the applicant, and at the same time preserve and protect the character of the neighborhood and the health, safety and welfare of the community.