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**Executive Order (EO) 18  
(“Restricting the Use of Bottled Water at State Facilities  
and Promoting Executive Agency Sustainability”)**

**Plan for the  
Central Pine Barrens Joint Planning and Policy Commission**

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## Executive Summary

The Central Pine Barrens Joint Planning and Policy Commission (“Commission”) is pleased to submit this EO 18 Plan in satisfaction of the Governor’s Executive Order 18, “Restricting the Use of Bottled Water at State Facilities and Promoting Executive Agency Sustainability”.

In short, the Commission neither purchases nor promotes bottled water, does not allocate any funds for such a purpose, and does not intend to do so in the future. Notably, the Commission has never allocated funds for such a purpose, either.

The following sections of this Plan are provided in the format and topical breakdown suggested in the NYS Office of General Services “Suggested template” provided at <http://www.ogs.state.ny.us/EO/18/Default.asp> .

## I. AGENCY AND FACILITIES OVERVIEW

- Short description of the agency mission and core services/functions.  
*Plan: In 1993, the Legislature passed, and the Governor signed, the Long Island Pine Barrens Protection Act, codified in the New York Environmental Conservation Law Article 57. The Act defined an approximately 100,000 acre region in central Suffolk County, created the five member Central Pine Barrens Joint Planning and Policy Commission, and mandated the production and implementation of the Central Pine Barrens Comprehensive Land Use Plan, adopted in June 1995. Based upon this Act and the Pine Barrens Plan, the Commission regulates land use, facilitates park stewardship projects, operates a transferable development rights program, promotes environmental education, promotes scientific research, undertakes enforcement as appropriate, and performs other functions as required and authorized by the Act and the Pine Barrens Plan.*
- Identification of the facilities occupied by the agency (by geographic location and type – e.g., agency-owned and operated, owned and operated by another state agency, leased space, etc.).  
*Plan: The Commission office and staff are provided, housed, and administratively supported by the Suffolk County Water Authority, under a contract to provide professional administrative and staff services to the Commission. Consequently, the Commission Office and staff are housed at a Suffolk County Water Authority owned, operated, maintained and serviced building in Great River, NY (see cover sheet).*

## II. PLANNING METHODOLOGY

- Short description of how the agency EO 18 plan was compiled.  
*Plan: This Plan was compiled by the Commission staff based upon professional familiarity with, and personal knowledge of, the past and present needs, practices, finances, budgeting, and purchasing policies of the Commission since its inception in 1993.*

### **III. DESCRIPTION AND ANALYSIS OF CURRENT SITUATION**

#### **Agency Practices Concerning the Purchase of Bottled Water**

- Identification of nature and location of bottled water purchases by the agency, if any.  
*Plan: None have been identified in the past, none are currently being made, and none are planned in the future.*
- Analysis of the extent to which such bottled water use complies with the order.  
*Plan: The current practice of neither purchasing nor encouraging bottled water fully complies with the spirit and letter of EO 18.*
- Identification of issues and obstacles to compliance.  
*Plan: None. Compliance with EO 18 provisions is achieved by continuation of the current Commission practice.*

#### **Availability of Potable Tap Water in Agency-Occupied Facilities**

- Identification of potable tap water availability in each location occupied by the agency (to include such items as chilled water fountains, bottle-filling capabilities, etc.).  
*Plan: Potable tap water is currently available in the Commission Office. This includes a kitchen facility where personal and industrial water bottles and field containers can be readily filled.*
- Identification of water testing practices and results in agency owned facilities.  
*Plan: The Commission Office is located in a building owned, occupied and serviced by the Suffolk County Water Authority, and the water in the building is monitored and tested per all applicable regulations and laws by the Suffolk County Water Authority.*
- Agency's analysis of adequacy of existing facilities to provide tap water for consumption.  
*Plan: The existing potable tap water capabilities are more than sufficient to service the needs of the small agency staff (nine persons) and occasional visitors and meeting attendees.*

- Identification of specific gaps and issues that may need to be addressed.  
*Plan: None have been identified.*

#### **IV. SPECIFIC PLANS FOR IMPROVEMENT**

##### **Action Plan to Reduce/Change/Eliminate Buying Practices**

- Identification of policies, programs and other actions that will phase out agency purchases of bottled water.  
*Plan: Continue current practice of not purchasing or promoting bottled water. Since bottled water has not been purchased previously, no phase out period is necessary.*
- Description of actions to be taken to avoid new contractual commitments to purchase bottled water.  
*Plan: Continue current practice of not purchasing or promoting bottled water.*
- For each program or action, include location, timetable and cost information.  
*Plan: The continuation of the Commission's current practice of not purchasing or promoting bottled water has no cost associated with it, is already implemented, and thus requires no timetable.*

##### **Action Plan to Increase the Availability of Potable Tap Water (where needed)**

- Identification of specific projects to be undertaken to address gaps in the availability of potable water to facility occupants.  
*Plan: Potable tap water is currently available in the Commission's Office. No further action is required.*
- For each initiative, include location, timetable and cost information.  
*Plan: The continuation of the Commission's current practice of not purchasing or promoting bottled water has no cost associated with it, is already implemented, and thus requires no timetable.*

#### **V. REQUESTED EXCEPTIONS**

- Identification of specific agency locations or programs where waivers or exceptions to the requirements of the Executive Order are requested, with reasonable justification.  
*Plan: No waivers or exceptions are requested.*