

**Pine Barrens Credit Clearinghouse**  
**Letter of Interpretation Application**

***OWNER INFORMATION***

Property Owner's Name: \_\_\_\_\_

Phone Number:  
(  ) \_\_\_\_\_

Co-Owner's Name: \_\_\_\_\_

Phone Number:  
(  ) \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Email Address: \_\_\_\_\_

***PROPERTY INFORMATION***

Suffolk County Tax Map Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
**District   Section   Block   Lot**

See attached document "How to Locate the Suffolk County Tax Map Number on a Real Property Tax Bill"

Size (indicated as acreage on tax bill): \_\_\_\_\_

Please describe any structure(s) on the property and any clearing of the property. Provide approximate dates of such activity(ies):

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Is there a mortgage or a lien on the property? \_\_\_\_\_

If yes, what is the amount of the outstanding principal? \$ \_\_\_\_\_

Do you have a survey for the property? \_\_\_\_\_ If so, please submit a copy of the most recent survey with this application.

### **REPRESENTATIVE INFORMATION**

Do you authorize a person to act as your representative in all matters pertaining to this application? \_\_\_\_\_

If yes, whom do you designate? \_\_\_\_\_

Phone number of representative: (\_\_\_\_\_) \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email Address: \_\_\_\_\_

### **OWNER CERTIFICATION**

I hereby certify that the information furnished on this application is true. I hereby authorize the staff or other representatives of the Central Pine Barrens Joint Planning and Policy Commission to conduct site inspections on the property, as necessary, to review this application.

*Information on Pine Barrens Credit transactions such as conveyances, redemptions, and Pine Barrens Credit sale prices, is available at the Clearinghouse website at*  
[http://www.pb.state.ny.us/chart\\_pbc\\_main\\_page.htm](http://www.pb.state.ny.us/chart_pbc_main_page.htm)

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Co-Owner (Co-Applicant)

\_\_\_\_\_  
Date

### ***PLEASE SUBMIT A COPY OF THE PARCEL'S TAX BILL AND DEED TO:***

**creditprogram@pb.state.ny.us      OR MAIL TO: Pine Barrens Credit Clearinghouse  
624 Old Riverhead Road  
Westhampton Beach, New York 11978**

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***For office use only:***

DATE RECEIVED HERE:

## How to Locate the Suffolk County Tax Map Number for Your Parcel on Its Real Property Tax Bill

For Brookhaven – located in the top left area of your real property tax bill

Suffolk County Tax Map Number			
DIST.	SECTION	BLOCK	LOT
0200	5 Digit Number for Section 000.00	4 Digit Number for Block 00.00	6 Digit Number for Lot 000.000

For Riverhead – located in top right area of your real property tax bill

Suffolk County Tax Map Number				
SWIS Code	DISTRICT	SECTION	BLOCK	LOT
6 Digit Number	0600	6 Digit Number for Section 000.000	4 Digit Number for Block 0000	6 Digit Number for Lot 000.000

For Southampton – located in the top left area of your real property tax bill  
Note that the District Number is 0900 that is not on tax bill since the Statewide

Information System (SWIS) code is used instead.

Suffolk County Tax Map Number				
SWIS Code	SD CODE	SECTION	BLOCK	LOT
6 Digit Number	6 Digit Number	6 Digit Number for Section 000000	4 Digit Number for Block 0000	6 Digit Number for Lot 000000