

Richard Warden
123 North Sea Rd. #691
Southampton, NY 11969

Policy and Planning Manager
Central Pine Barrens Commission
624 Old Riverhead Road
Westhampton Beach, NY 11978

March 14, 2022

Proposal For New Accessory Structure at 2025 Flanders Rd, Flanders, NY

Hello,

I'm acting as the expediting agent on behalf of Jamie Day who is interested in applying for permission to build a new structure that consists of a detached accessory apartment on top of a new garage in a region that is under Pine Barrens oversight jurisdiction. Jamie, as the owner, presently lives at the residence that is the only dwelling on the property and is listed as a 4-bed 2-bath 2,100 SF home. While the owner presently rents out the main home for short-term occasions, the accessory apartment would allow for the possibility of a year-round rental. There is presently a need for affordable rental property in the area. Attached is the notarized owner affidavit form.

There's currently no garage at all on the property. The proposed new detached accessory structure would consist of an accessory apartment on top of a three-car garage at ground level and a basement storage area below ground. The apartment above the garage would be 1,000SF, in keeping with accessory apartment laws, and located north of the main house structure. The architectural style of the proposed apartment would likely have to pass through the Architectural Review Board before the Building Department reviews it. Additionally, if possible, the owner is also considering the addition of a swimming pool.

We would like to emphasize that the new accessory apartment would add no change of character to the neighborhood. This property abuts three properties -- a junkyard, a light industrial 5,000 SF Morton barn, and a multi-family three-structure compound. Please consider the two satellite photos, attached. We are still in the preliminary planning stages but wish to see if we can pass this hurdle of a Pine Barrens review before investing more in detailed floor plans, etc. We're interested to know if this proposal would pass the basic requirements for granting rights to build and if any details in the proposal need to be altered.

Please note the attached affidavit supporting this request.

We appreciate your consideration and are available to answer any questions.

Kind regards,


Richard Warden
631 377 2046

ATTCH: Notarized Owner Affidavit, dated March 6, 2022

RECEIVED

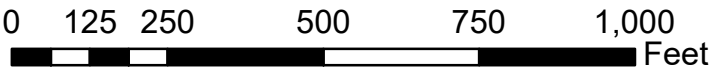
MAR 15 2022

Central Pine Barrens Joint
Planning & Policy Commission

2025 Flanders Road, Flanders, Town of Southampton
SCTM # 900-170-1-40.4



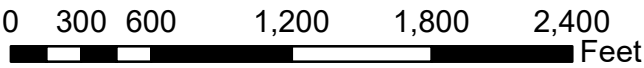
NYS ITS GIS Program Office



2025 Flanders Road, Flanders, Town of Southampton
SCTM # 900-170-1-40.4



NYS ITS GIS Program Office



OWNER'S AFFIDAVIT

(Use this form if property is owned by an individual or a partnership)

RECEIVED

MAR 15 2022

Central Pine Barrens Joint
Planning & Policy Commission

STATE OF New York)

)ss:

COUNTY OF Suffolk)

Jamie Day

, being duly sworn, deposes

(Owner's Name(s))

and says that I/we reside at 2025 Flanders Rd, Flanders, NY 11901

(Owner's Address)

, in the County of Suffolk,

State of New York, and that I/we am/are the owner in fee of the

property located at 2025 Flanders Rd, Flanders, NY 11901

(Property Address)

which is also designated as Suffolk County Tax Map Number(s) 473689 170.000-0001-040.004

, and that I/we have been the

owner(s) of this property continuously since November 24, 2013, and that I/we

(Date)

have authorized Richard Warden to make a

(Applicant's Name)

permit application to the Central Pine Barrens Joint Planning and Policy Commission for this

property. I/we make this Statement knowing that the Central Pine Barrens Joint Planning and

Policy Commission will rely upon the truth of the information contained herein.

Jamie Day
(Owner's Signature)

Jamie Day
(Owner's Name - Please Print)

March 6 2022
(Date)

N/A
(2nd Owner's Signature)

N/A
(2nd Owner's Name - Please Print)

N/A
(Date)

Sworn to before me this

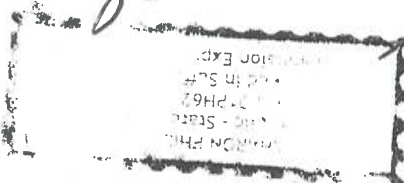
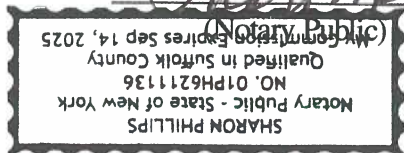
6 day of March, 2002022.

Sharon Phillips
(Notary Public)

Sworn to before me this

_____ day of _____, 200_____

(Notary Public)



SCM# 900-170-1-404

RECEIVED

MAR 15 2022

TOWN OF SOUTHAMPTON
BUILDING DEPARTMENT

Certificate of Occupancy

BUILDING ZONE ORDINANCE - ARTICLE XXIV, SECTION 1

Date: October 21, 1987
N829308

NOC 11281

Permit No. 018670

Frank Breuer

260 West 22nd St

New York, New York

This is to certify that the

New ☒ Altered ☐ Addition ☐ Pre-Existing ☐ Building

Located R.O.W. S/S Flanders Rd. E/O Pleasure Dr.
Flanders, Town of Southampton, New York

has been COMPLETED substantially according to the approved plans, and the requirements of the above ordinances have been met and permission is hereby granted for the OCCUPANCY of building for the following purposes:

This certificate supersedes all previously issued certificates.

USE

One family dwelling & deck

Lot Area 4.003 acres

No. of Buildings One (1)

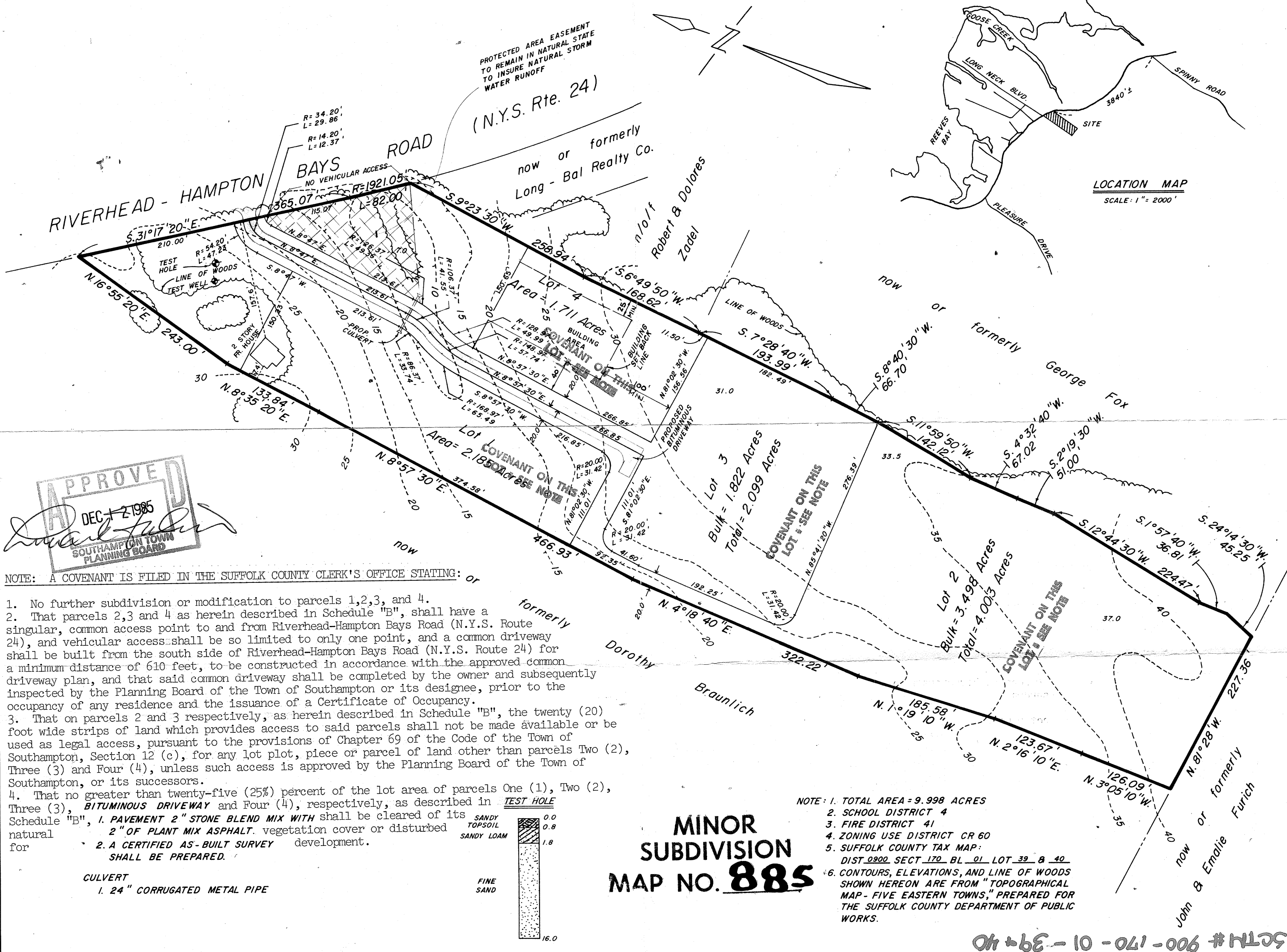
Work Completed October 1987

James M. Wilford
Bldg & Zoning Admin

James M. Wilford

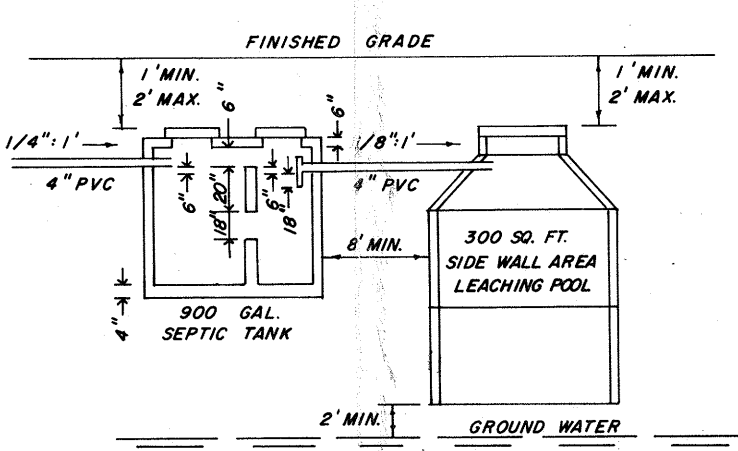
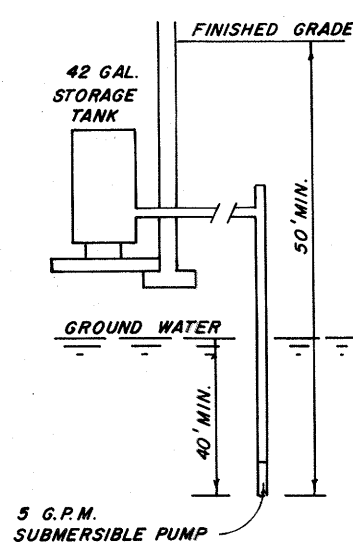
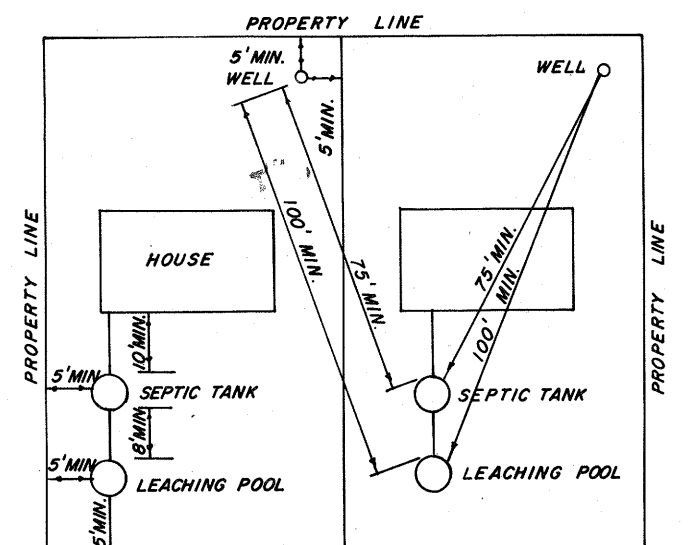
Central Pine Barrens Joint
Planning & Policy Commission

900-170-1-39+40



SCTM# 900-170-01-39+40

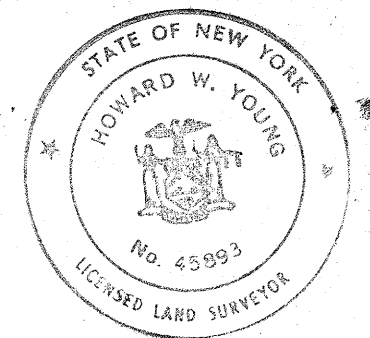
OK + 6E - 10 - 041 - 006 # H125



MINOR SUBDIVISION PLAN PREPARED FOR
LEONARD MILGRAUM, CAROL POROSOFF, & MAX R. ISRAELSON
AT FLANDERS
TOWN OF SOUTHAMPTON
SUFFOLK COUNTY, NEW YORK

FINAL MAP: JULY 31, 1985
DATE: APR. 22, 1985
SCALE: 1" = 100'
NO.:

* UNAUTHORIZED ALTERATION OR ADDITION TO THIS SURVEY IS A VIOLATION OF SECTION 7209 OF THE NEW YORK STATE EDUCATION LAW.
* COPIES OF THIS SURVEY NOT BEARING THE LAND SURVEYOR'S INKED SEAL OR EMBOSSED SEAL SHALL NOT BE CONSIDERED TO BE A VALID TRUE COPY.
* GUARANTEES INDICATED HEREON SHALL RUN ONLY TO THE PERSON FOR WHOM THE SURVEY IS PREPARED, AND ON HIS BEHALF TO THE TITLE COMPANY, GOVERNMENTAL AGENCY AND LENDING INSTITUTION LISTED HEREON, AND TO THE ASSIGNEES OF THE LENDING INSTITUTION. GUARANTEES ARE NOT TRANSFERABLE TO ADDITIONAL INSTITUTIONS OR SUBSEQUENT OWNERS.
* DISTANCES SHOWN HEREON FROM PROPERTY LINES TO EXISTING STRUCTURES ARE FOR A SPECIFIC PURPOSE AND ARE NOT TO BE USED TO ESTABLISH PROPERTY LINES OR FOR THE ERECTION OF FENCES.



YOUNG & YOUNG
400 OSTRANDER AVENUE
RIVERHEAD, NEW YORK

ALDEN W. YOUNG, PROFESSIONAL ENGINEER
AND LAND SURVEYOR N.Y.S. LICENSE NO. 12845
HOWARD W. YOUNG, LAND SURVEYOR
N.Y.S. LICENSE NO. 45893

Hargrave, Julie

From: Richard Warden <rhwarden1@gmail.com>
Sent: Thursday, March 31, 2022 8:06 PM
To: Hargrave, Julie
Subject: Re: 900-170-1-40.4, 2025 Flanders Road

CAUTION: This email originated from outside of SCWA. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Julie,

The owner explained to me that she has about 4 acres with .25 common shared acreage for driveway and that it is not cleared more than the 30%, which is the apparent allowable amount.

Kind regards,
Richard

On Tue, Mar 29, 2022 at 4:04 PM Hargrave, Julie <Julie.Hargrave@scwa.com> wrote:

Hi Richard

I just wanted to forward this subdivision map that covers the subject property

It notes a covenant that limits clearing on the property. Do you know if the project adheres to the clearing limit in the covenant or is clearing going to exceed the limit?

Thank you

Julie Hargrave

631-218-1192

From: Richard Warden <rhwarden1@gmail.com>
Sent: Wednesday, March 16, 2022 10:37 AM
To: Hargrave, Julie <Julie.Hargrave@SCWA.com>
Subject: Re: 900-170-1-40.4, 2025 Flanders Road

CAUTION: This email originated from outside of SCWA. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Julie,

Yesterday I stopped by your office to drop off the original affidavit and letter of proposal.

You were out of the office and I just wanted to follow up to see if there is anything else you needed from me.

Kind regards,
Richard

On Wed, Jan 12, 2022 at 12:56 PM Hargrave, Julie <Julie.Hargrave@scwa.com> wrote:

Oh I apologize, reading this again. Okay, they are waiting. Let me know if anything changes

Be well

Julie Hargrave

From: Richard Warden <rhwarden1@gmail.com>
Sent: Wednesday, January 12, 2022 12:51 PM
To: Hargrave, Julie <Julie.Hargrave@SCWA.com>
Subject: Re: 900-170-1-40.4, 2025 Flanders Road

CAUTION: This email originated from outside of SCWA. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Julie,

I apologize for the late reply. We were on a vacation and the owner has decided to wait on this for now.

Best,

Richard

On Wed, Dec 29, 2021, 2:03 PM Hargrave, Julie <Julie.Hargrave@scwa.com> wrote:

Dear Richard,

Please feel free to submit your request in writing in a letter regarding the proposed detached accessory apartment on the subject property in the Town of Southampton. The letter can be attached to an email but please not in the body of the email.

Thank you, and please let me know if you have any other questions about the pine barrens.

Happy Holidays!

Julie Hargrave

Policy and Planning Manager

Central Pine Barrens Commission

624 Old Riverhead Road

Westhampton Beach, NY 11978

<https://pb.state.ny.us/>

phone: 631-218-1192

fax: 631-288-1367

jhargrave@pb.state.ny.us

jhargrave@scwa.com



Town of Southampton

Online Information

Property Information

Property Address:

**2025 Flanders Rd
Flanders**

Owner(s):

Jamie Day

Since: **12/2017**

Tax Map Number: **473689 170.000-0001-040.004**

Zoning: **CR60 (100%)**

Property Class: **One Family Year-Round Residence (No Waterfront)**

Subdivision:

Minor Subd: **L. Milgraum, C. Porosoff & Max R Israelson**

Filed Map #:

Filed Date:

PRIMARY MAILING:

**Jamie A Day
2025 Flanders Rd
Flanders NY 11901**

Wetland Inventory: **NO**

Overlays

Agricultural Overlay: **NO**

Aquifer Protection Overlay: **YES**

Central Pine Barrens: **COR**

Stormwater Management Zone: **YES**

Groundwater Management Zone: **ZoneIII**

Tax Information

S.C. Item #: **116065.05**

Tax Detail For Fiscal Year 2021

[View](#)

[Duplicate Tax Bill](#)

Tax Detail For Fiscal Year 2020

[View](#)

Tax Detail For Fiscal Year 2019

[View](#)

Tax Detail For Fiscal Year 2018

[View](#)

Mass Appraisal Information

Information For Fiscal Year 2021

[View](#)

Information For Fiscal Year 2020

[View](#)

Information For Fiscal Year 2019

[View](#)

Information For Fiscal Year 2018

[View](#)

Sales Information

Recent Sales

[View](#)

Permits Information

***Permits are always linked with the active parcel at the time a permit is issued. If a modification is made to a parcel resulting in the parcel being retired, the permit will remain on the parcel it was issued on. If you see ***, this means the permit was originally issued on the retired mother parcel and may be associated with the current parcel.

Permit #C11281 (Oct 1987)

New Dwelling

[View](#)

Permit #0985177 (Nov 1998)

Search For Certificate

[View](#)

Permit #RP200362 (Mar 2020)

RentlawS - Standard

[View](#)

Additional Documents/Notes

*For documents such as surveys, COs, CCs, etc, please refer to Permit Information above

Department: Assessor's Office

Sale Picture (Pic)-Assessors

[View](#)

Building Picture (Pic)-Assessors

[View](#)

Pictometry Images 2014-Assessors

[View](#)



Town of Southampton

Online Information

Parcel Genealogy/ History

1987 - SPLIT/ MERGE #:165

MOTHER

473689 170.000-0001-032.000

473689 170.000-0001-039.000

S_CHILDREN

473689 170.000-0001-040.001

473689 170.000-0001-040.002

473689 170.000-0001-040.003

473689 170.000-0001-040.004

**TOWN OF SOUTHAMPTON****CODE ENFORCEMENT****INVESTIGATIONS & ENFORCEMENT UNIT**

116 Hampton Road, Southampton, NY 11968

Ph: 631-702-1700 Fx: 631-283-2694

www.southamptontownny.gov/codeenforcement

Ryan Murphy
Town Code Compliance and
Emergency Management Administrator

Ricardo Larios
Town Investigator

Michael Chih
Code Enforcement Officer

RECEIVED BY

RENTAL PERMIT APPLICATION

Rental Permit Fee \$200 (Application must be renewed every two years)

Code Enforcement

Property Information:Rental Property Address: 2025 FLANDERS RD. FLANDERS, NY 11901Tax Map Number: 0900- SECTION 170 - BLOCK 1 - LOT 40 - 4**Owner Information:**Property Owner Name: JAMIE DAY Date of Birth: 3-17-76Property Owner Legal Address:
(Cannot be the same as Rental Property Address)84 Thayer St.
Samestown, NY 14701

Property Owner Mailing Address:

Telephone Number (s): Daytime + (631) 377 2046
(631) 375-7701 Evening _____ Emergency _____Property Owner Email Address jamie allyson day@gmail.com

- ❖ If the rental dwelling unit intended for rental occupancy is owned by a corporation, partnership, limited liability company or other business entity, the name, address, telephone number of each owner, office, principal, shareholder, partner, and/or member of such business entity MUST be set forth below:

Name: _____

Legal Address (No P.O. Boxes): _____

Mailing Address: _____

Title or position held with said corporation, partnership, limited liability company or business entity:

Telephone Number (s): Daytime _____ Evening _____ Emergency _____

If necessary attach additional pages to supply above information.



TOWN OF SOUTHAMPTON

CODE ENFORCEMENT

INVESTIGATIONS & ENFORCEMENT UNIT

116 Hampton Road, Southampton, NY 11968

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www.southamptontownny.gov/codeenforcement

Steven Troyd
Public Safety & Emergency
Management Administrator

Ricardo Larios
Town Investigator

Michael Chih
Code Enforcement Officer

RENTAL PERMIT APPLICATION

Authorized Agent Information:

Name of Authorized Agent of dwelling unit, if any: Richard WardenAddress of Authorized Agent (no P.O. Boxes): 120 Dale St Southampton, NY 11968Mailing Address of Authorized Agent: 123 North Sea Rd. #691 Southampton, NYTelephone Number- Daytime: 631 377 2046 Evening: 631 377 2046 Emergency: 631 377 2046

Managing Agent Information:

Name of Managing Agent of dwelling unit, if any: _____

Address of Managing Agent (no P.O. Boxes): _____

Mailing Address of Managing Agent: _____

Telephone Number- Daytime: _____ Evening: _____ Emergency: _____

Tenant Information:

Term of Lease: Beginning Date: TBD Ending Date: _____One Family: ☒ Yes / ☐ No Two Family: ☐ Yes / ☐ No Townhouse: ☐ Yes / ☐ No

LIST OF ALL TENANTS:

Name: TBD Age: _____ Name: _____ Age: _____

Name: _____ Age: _____ Name: _____ Age: _____

Name: _____ Age: _____ Name: _____ Age: _____

Name: _____ Age: _____ Name: _____ Age: _____

If necessary, attach pages to supply above information.

Pursuant to the Town Code of the Town of Southampton, Chapter 270 (Rental Properties), a safety inspection by the Chief Building Inspector, his designee, or a Code Enforcement Officer is required. If the owner chooses not to have said inspection performed by one of the aforementioned officials, a certification from a licensed architect or a licensed professional engineer is required stating that the property which is the subject of the rental permit application is in compliance with all of the provisions of the Code of the Town of Southampton, the laws and sanitary and housing regulations of the County of Suffolk and by the laws adopted by the New York State Fire Prevention and Building Code Council.

☒ I am requesting a fire safety inspection to be performed by a Code Enforcement Official from the Town of Southampton.

☐ I am submitting a completed Town of Southampton certification form from a licensed architect or a licensed professional engineer.

DECLARATION: Signature must be notarized and MUST be by the owner of the dwelling unit.

STATE OF NEW YORK}

}

COUNTY OF SUFFOLK}

I Jamie Day certify, under penalty of perjury, that the statements made in this application (including statements made in any accompanying papers) have been examined by me and the same are true and accurate. I have read copies of Chapter 270 (Rental Properties) of the Code of the Town of Southampton and the New York State Property Maintenance Code and agree to abide by the same. To the best of my knowledge there is no existing safety or health code violation of the code of the Town of Southampton or the New York State Uniform Fire Prevention and Building Code at the property which is the subject of this rental permit application. I do not have any knowledge of complaints from tenants or others regarding any existing code, safety or health violations at the property which is the subject of this rental permit application.

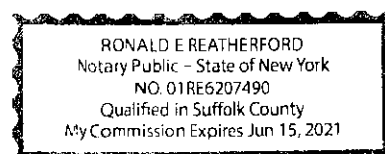
Property Owner's Name: Jamie Day

Owner's Original Signature: Jamie Day

Sworn to before me this 5 day of May 2020

[Signature]

Original Notary Public Signature and Original Notary Stamp





TOWN OF SOUTHAMPTON
CODE ENFORCEMENT
INVESTIGATIONS & ENFORCEMENT UNIT
 116 Hampton Road, Southampton, NY 11968
 Ph: 631-702-1700 Fax: 631-283-2694
www.southamptontownny.gov/codeenforcement

Ryan Murphy
 Town Code Compliance and
 Emergency Management Administrator

Ricardo Larios
 Town Investigator

Michael Chih
 Code Enforcement Officer

RENTAL PERMIT APPLICATION
Refuse Removal Affidavit

1. A copy of a contract with a carter providing for weekly pick up, at a minimum of refuse and proof by letter from the carter indicating that full payment for the **ENTIRE** term of the rental has been made

OR

2. An affidavit from the owner acknowledging for refuse removal in a timely efficient manner (by signing this form before a notary this becomes an Affidavit)

I, Jamie Day, being duly sworn, dispose and say: I am the owner of the said

Premises at: 2025 Flanders Rd. Flanders, NY 11901

SCTM# 473689 900.170 - 1 - 40.4

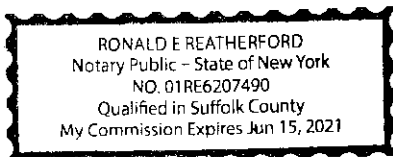
I make this affidavit pursuant to: Chapter 261-1 (B) (4) Property Maintenance

Owner's Original Signature Jamie Day

Sworn to before me this 28 Day of 4, 20 20

[Signature]

Notary Public Original Signature and Notary Public Original Stamp





TOWN OF SOUTHAMPTON

CODE ENFORCEMENT

INVESTIGATIONS & ENFORCEMENT UNIT

116 Hampton Road, Southampton, NY 11968

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Ryan Murphy

**Town Code Compliance and
Emergency Management Administrator**

Ricardo Larios

Town Investigator

Michael Chih

Code Enforcement Officer

SMOKE AND CARBON MONOXIDE ALARM AFFIDAVIT

[illegible]

I, Jamie Day, being duly sworn, dispose and say:

I am the owner of the premises located at 2025 Flanders Rd Flanders, NY 11901
Suffolk County Tax Map Number 473689 - 900.170-1-40.4, a structure
for which I am applying for a two-year rental permit.

That smoke detection alarm devices are installed as per Section 164-9 of the Southampton Town Code requiring multiple smoke detectors in one- or two-family residences which are located in each room used for sleeping purposes, on the ceiling or wall outside of each separate sleeping area in the immediate vicinity of bedroom and in each story within a dwelling including basements and cellars.

That carbon monoxide alarm devices are installed as per Section 378-5a of the Executive Law of New York State, which is one for every floor of living space in the structure.


That I make this affidavit pursuant to Section 1193.2 of the New York State Fire Prevention and Building Code.

James D. Long
Owners Original Signature

Date 4/28/20

Sworn to before this 28
Day of 4, 2020

Day of _____, 20____.



Original Notary Public Signature and Original Notary Stamp

RONALD E REATHERFORD
Notary Public – State of New York
NO. 01RE6207490
Qualified in Suffolk County
My Commission Expires Jun 15, 2021

TOWN OF SOUTHAMPTON
BUILDING DEPARTMENT

Certificate of Occupancy

BUILDING ZONE ORDINANCE - ARTICLE XXIV, SECTION 1

Date, October 21, 1987
N829308

N^oC 11281

Permit No. 018670

Frank Breuer

260 West 22nd St

New York, New York

This is to certify that the

New ~~(XXXX)~~ Altered () Addition () Pre-Existing () Building

Located..... R.O.W. S/S Flanders Rd. E/O Pleasure Dr,
Flanders, Town of Southampton, New York

has been COMPLETED substantially according to the approved plans, and the requirements of the above ordinances have been met and permission is hereby granted for the OCCUPANCY of building for the following purposes:

This certificate supersedes all previously issued certificates.

USE

One family dwelling & deck

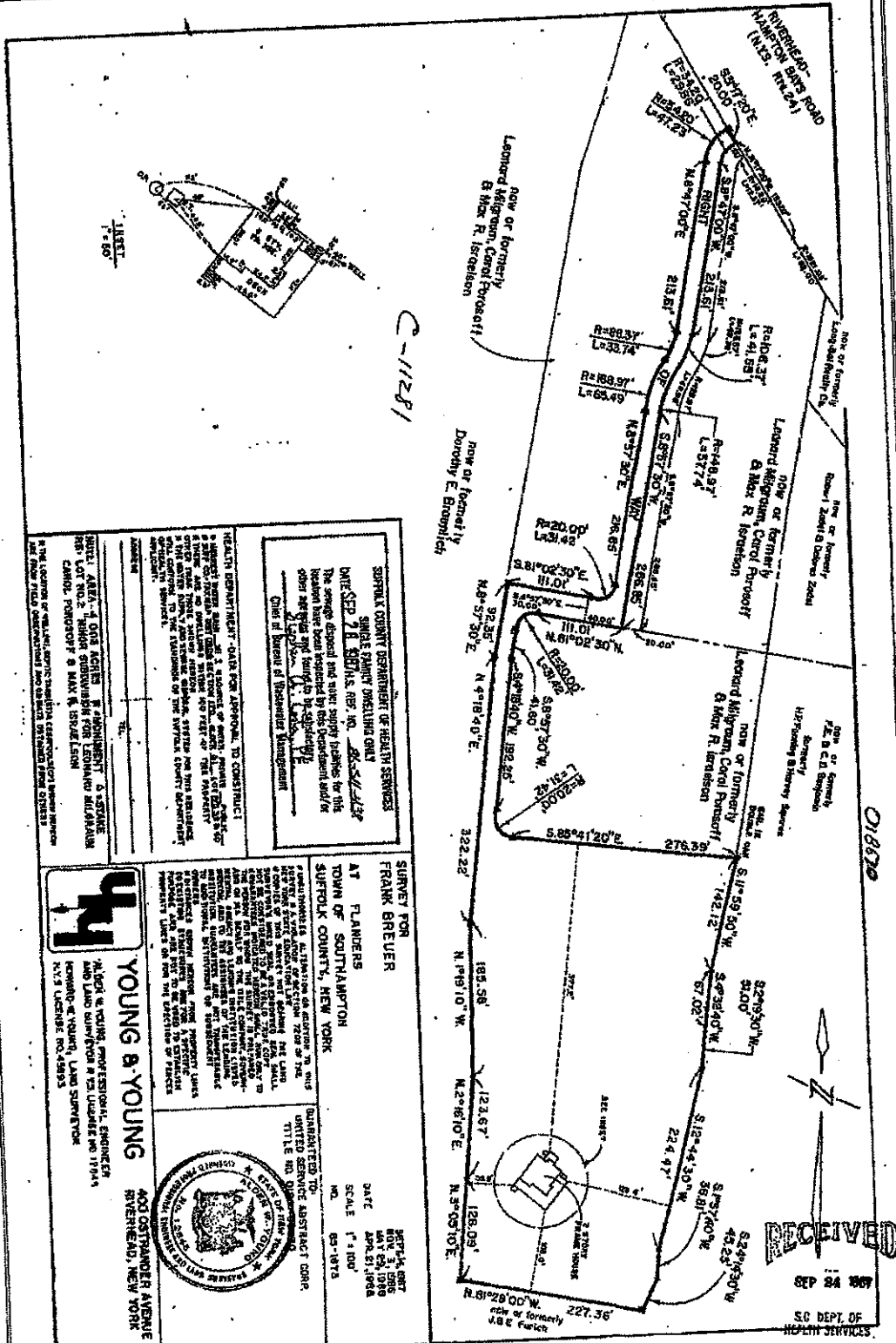
Lot Area-4.003 acres

No. of Buildings One (1)

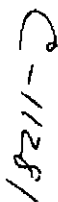
Work Completed October 1987

James N. Wilford
Bldg & Zoning Admin

James N. Wilford



RECEIVED



ALDEN W YOUNG, PROFESSIONAL ENGINEER
AND LAND SURVEYOR N.Y.S LICENSE NO 12844
HOWARD W YOUNG, LAND SURVEYOR
N.Y.S LICENSE NO 45693

AGENT LETTER

I, Jamie Day, being duly sworn, depose and say that I am the owner of the premises located at, 2025 Flanders Road in Flanders, NY, and I am designating: Richard H. Warden, to represent and act on my behalf as my agent, and to file the necessary documents to obtain a rental permit.

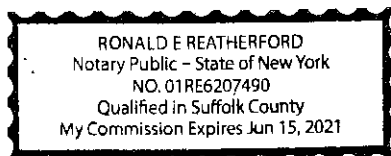
Jamie Day
Signature of Owner.

Sworn to before me this 29

Day of 4 20 20

[Signature]

Notary Signature & Stamp



Richard Warden
123 N Sea Rd. # 691
Southampton, NY 11969-6129
rhwarden1@gmail.com
631.377.2046

Code Enforcement Office
Southampton Town Hall
116 Hampton Rd
Southampton, NY 11968

May 6, 2020

RE: 2025 Flanders Rd. Rental Permit Application

Dear Code Enforcement Office,

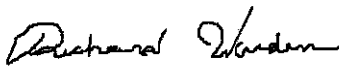
Please note all the documents required for the rental permit application for 2025 Flanders Rd., Flanders, NY., as hand delivered today, May 6th, at the Town Hall for the Code Enforcement Office

Because the property is in violation, I added a separate check for \$300, in addition to the cashier's check for \$200.

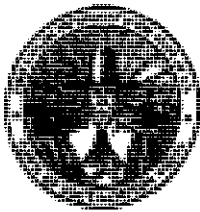
Please let me know as the certified agent if and when this application is accepted and when we can schedule a Town property inspection.

Thank you!

Sincerely,


Richard Warden

CC: Jamie Day, owner of 2025 Flanders Rd.



Town of Southampton

116 Hampton Road
Southampton, NY 11968
Investigation and Enforcement Unit (631) 702-1700
Fax (631) 283-2694

NOTICE OF VIOLATION

TAX MAP #900- 170-1-40.4

Case # 20-11657

Owner/Occupant: Jamie Day

Mailing Address: 2025 Flanders Rd
Flanders, NY 11901

NOTICE IS HEREBY GIVEN that the property owned, rented, occupied or otherwise controlled by you located at 2025 Flanders Rd Flanders, N.Y. is in

violation of the Southampton Town Code(s): SAT 270-3A, SAT 270-9C

DATE OF VIOLATION: 4/20/20

VIOLATION(S) NOTED: Renting property without a permit. Renting property less than 14 days in violation of transient rentals. Property listed on multiple sites including Air B+B, VRBO, outEast, Home away etc for rent.

YOU ARE HEREBY DIRECTED TO CORRECT ALL THE ABOVE NOTED VIOLATION(S) ☐ IMMEDIATELY ☒ WITHIN THIRTY (30) DAYS

CORRECTIVE ACTION: Remove your property from the internet & file for a rental permit. Failure to comply will result in a court summons.

Failure to take corrective action(s) as noted may result in issuance of a summons and court appearance.

NOTICE: Full compliance with this order to remedy is required by 4/30/20 (specify date), which is thirty (30) days after the date of this order. If the person or entity served with this order to remedy fails to comply in full with this order to remedy within the thirty (30) day period, that person or entity will be subject to a fine of not more than \$1,000 per day of violation, or imprisonment not exceeding one year, or both.

B. Randi CE #4

Officer Name

631-599-8398, 631-702-1700

Phone Number

White Copy - Owner

Pink Copy - Agency

Manila Copy - Posted